



CLASS PLACEMENT

PURPOSE

To explain to our school community how we manage requests for class placements, for the following school year.

POLICY

The process that Westbreen Primary School works through to plan each student's class placement begins months before the end of the school year.

In establishing classes, the following criteria is taken into account:

- the children's individual learning capabilities.
- the known social, emotional, and physical stages of the individual child.
- friendship groupings.
- balancing the number of males and females in each class.
- the nature of English as an additional language learners and other special needs in each group.
- creating classes which have similar educational and behavioural profiles.
- allowance for anticipated growth in class numbers.
- compatibility of sub-groupings.
- the children's ability to cope with change.

Requests for placement with friends

Westbreen Primary School recognises the importance of fostering and maintaining friendship groups. We also understand that it is equally important for students to mix and learn with peers who have different interests.

Westbreen Primary School determines friendship groups by a Socio-gram which is filled in by the student. The aim of this exercise is to ensure that all students be placed with at least one friend from their socio-gram. If this is not possible due to educational needs, parents will be consulted.

Requests for placement with certain teachers

All teachers at Westbreen Primary School are caring and committed educators and Westbreen Primary School strives to ensure that all students are provided with a high quality education.

Whilst we appreciate that you may wish that your child would benefit from being placed in a class with a particular teacher, we are generally unable to accommodate these requests. All requests are to be made in writing addressed to the Principal. Our school's leadership team has an in-depth understanding of each teacher's strengths and will always endeavour to place our students with teachers who are best placed to suit their needs. We do not re-allocate students to different classes during the school year, unless exceptional circumstances arise. Parents will be advised of the situation if it arises.

Requests for students to repeat a year level

Our school will follow the Department of Education and Training policy in the Department's *Policy and Advisory Library* on Year Level Movement – see [Repeating a Year Level](#) policy.

We will regularly promote students to the next year level and will exercise our professional expertise and judgment in relation to these matters. Students are only able to repeat a year level in exceptional circumstances where Westbreen Primary School considers it is required for the long-term benefit of the student e.g. considering their social, wellbeing and academic needs. We will ensure that parents/carers are advised of the options that we consider best meet individual student needs. Students will not repeat a year level without the consent of parents/carers.

REVIEW CYCLE

This policy was last updated in June 2021 and is scheduled for review in June 2025.